

**Kao Brands Company** is a leading marketer of beauty care products. Innovative business practices and breakthrough product introductions have propelled Kao Brands Company to enjoy world-wide success with its much-loved Jergens skincare products and other popular brands including Bioré, Curél, Ban, and the John Frieda professional haircare brands of Sheer Blonde, Brilliant Brunette, Frizz-Ease, and most recently Luxurious Volume. We look for innovative, entrepreneurial professionals with fresh ideas who would like to be part of a dynamic growing company. If you've got what it takes to join our fast-paced organization, consider the following opportunity as an Adverse Event Safety Specialist.

#### Job Responsibilities:

- Lead the in-house Adverse Event surveillance function within Product Safety.
  - Ensure that the process is appropriate to support KBC business on a global basis (especially US, Canada, EU, Latin America, and ASEAN). Enhance the process to meet new regulations and requirements that emerge in key markets.
  - Ensure that the AE Surveillance process is working as designed. This includes:
    - Review adverse events for potential Serious and Unexpected Events (SUE) status.
    - Work with Quality Management (QM) to confirm AE is a SUE in order for QM to report as necessary.
    - Identify Medical Questionnaires (MQs) for dermatologist review.
    - Close individual cases (MQs) according to established procedures. Provide follow-up as required
    - Provide Quarterly and Annual Summaries of AEs to QM. Identify potential trends and “hot spots” of increased adverse events to specific products. Work with Brand Product Development (R&D or PD?) to develop remediation plans as appropriate.
- Ensure KBC products are compliant with the Cosmeto-vigilance section of the PCPC Consumer Commitment Code, FDA requirements, EU Regulations, and other global safety regulations by having a process to produce an up-to date Adverse Event Surveillance Report, upon demand, for every KBC product produced worldwide.
- Address Consumer safety related issues and enquires about our products and processes, as needed.
- Review AE Experience data from prelaunch HUTs and MUTs.
  - Compare with appropriate benchmarks to establish if there are reasons for concern.
  - Establish database of historical AEs by sensory endpoint for Product Type and RM group
  - Provide summary of trends.
  - Establish guidelines as needed following interpretation of results.
- Support Kao Brands Europe and International Groups as they use the Cosmetic Safety Product Report (CSPR)/Product Information Packet (PIP) to launch KBC products into new markets.
- Create and maintain required documentation, including presentations, reports, and documentation for both internal and external clients.

#### Job Requirements:

- Ph.D. in toxicology, chemistry, or related biological science, with at least 3 years experience in toxicological assessments and/or adverse event surveillance at a consumer products company. Pharmaco-vigilance experience is also a benefit. An MS in

toxicology, chemistry, or related biological science in with at least 5 years of similar experience would be acceptable.

- Excellent communication skills to technical and non-technical groups. Able to work with internal clients within Kao Brands (formulators, product supply, Kao Brands International, legal department and management), Kao Group departments in Japan and Germany, and external industry associations (PCPC and Colipa).
- Ability to thrive in a rapidly paced, constantly evolving environment, with limited resources.
- Ability to complete several, diverse objectives simultaneously.
- Ability to work cross functionally with several different departments.
- Experience of interacting with professional associations and/or regulatory agencies is a benefit.
- Computer literate. Ability to use and knowledge of MS Word and Excel. Experience with SAP and Access databases is a benefit.

Kao Brands Company offers a challenging work environment, career advancement opportunities, competitive salaries, and an excellent benefits package. If interested and qualified, please submit your resume and salary expectations. Only complete submissions will be reviewed.

E-mail:

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